

Collaboratory Preparatory Academy Board Meeting Minutes 06/11/18

Attendees: Trey Traviesa, Suzanne Legg, Darren Curtis, Heather Jenkins

Agenda

- 1. Call to Order**
- 2. Additions or Corrections -None**
- 3. Approval of Minutes – 3/05/18 Minutes -**
- 4. Public Comment on Agenda Item – None**
- 5. Reports/Discussion**
 - a. April Monthly Financial report (Heather)– Goal is to be in the black by June 30th. Largest expense is salaries but cashflow is coming in through CSP grant and account is confident that there will be no issues being in the black by the end of June.
 - i Darren Motions to Approve, Suzanne seconds. No objections.
Motion passes with unanimous consent.
 - b. Proposed 2018-19 Budget – (Note, the year on the financials is not the correct year.) Have \$90,000 dollars left of CSP grant. Enrollment goal is 108 students, with 2 K sections, and one section of each 1-4. Enrollment push will focus on VPKs, but parents will not historically enroll until July. Budget shows no reliance on foundation, takes 2-3 years until new charter schools get on their feet, but we are doing well for a new charter school. Darren suggests we revisit budget midway through year to adjust. Trey suggests we revisit on quarterly basis.
 - i Darren Motions to Approve, Suzanne seconds. No objections.
Motion passes with unanimous consent.
 - c. Academic Update for 3rd Grade- Reading FSA scores show enormous progress from students, 4 of our 17 students achieved a 3. Hoping Math scores bring up overall average. Some children missed getting a 3 by only a few points. Still, students made a lot of progress. 15 out of 17 3rd graders are moving on to 3rd grade. The other two are attending summer reading program. New 3rd grade teacher, with Masters degree in reading, which should help boost reading scores. Attachment C shows progress from MAP scores. Some of the kids made a 10 point gain or more in math, which is an amazing leap for a semester. Team is doing great after a busy year. One teacher is not coming back, has already been replaced. Two new hires, both coming from high poverty areas, which will fit in with the population.
 - d. Salary Schedule/Personnel Update- Heather proposing 2% raise for highly effective staff members, 1% for effecting members and .5% for

cost of living increase. Provisionally approving but want to wait to make final recommendation when we have more information. Look at how budget would look if we had premium percentage over district salaries.

- i Darren Motions to Approve, Suzanne seconds. No objections.
Motion passes with unanimous consent.
- e. Facilities update- Modulars will arrive July 14th. Move in date August 1st. Installation may be pro-bono, will have information at later date. Sign land lease for new facility July 7th, will re-sign lease for Boys and Girls club for upcoming year.

6. Old Business

- a. None

7. New Business

- a. Approval of Future Board Meeting Schedule- Next board meeting will be quick provisional call. Every other month for board meetings now. Staggered times, half in the morning, half in the evening.
 - i Suzanne Motions to Approve, Darren seconds. No objections.
Motion passes with unanimous consent.
- b. Creation of Board Classes Resolution
 - i Will attend to at later date, was on agenda to bring attention to need for this resolution.

8. Comments – As Needed

- a. Public-none
- b. Principal-Parent wanted to know if navy bottoms would be appropriate school wear. Board agrees that is under the purview of principal.
- c. Board-none

Adjourn

Suzanne Motions to Approve, Darren seconds. No objections. Motion passes with unanimous consent. Adjourned at 9:07am

Approved by Board President

