

Collaboratory Preparatory Academy Board Meeting Minutes 07/17/18

Attendees: Trey Traviesa, Suzanne Legg, Darren Curtis, Heather Jenkins, Caitlin Dreher, Kevin Scott, Crystal Fountain

Agenda

- 1. Call to Order** – Meeting called to order at 8:04 am
- 2. Additions or Corrections** – None
- 3. Public Comment on Agenda Item** – None
- 4. Approval of Minutes** – 6/11/18
 - i Kevin motions to approve, Darren seconds, no objections, motion approved by unanimous consent
- 5. Reports/Discussion**
 - a. Academic Update- School gained an “F” rating after final testing results came in. We had 15 students and 20% scored 3 or better. Many students scored very closely to a 3 otherwise. 13 students passed on to 4th grade with no need for remediation or summer school. Overall school grade is 24%. An A is 62% 3 or better. B is 54-61%. C is 41-53%. D is 32-40%. F is 31% or less. There are 7 factors that go into grade. We only had 2 of those components because it’s only our first year. We have to present in front of Hillsborough County School Board in October as a result. We’ll be on an improvement plan. If we score an F either 2 or 3 years in a row, they can close us down. ESE instructor has a small caseload with use or she’ll assist teachers in helping make lesson plans, talk to parents and work with students. Day 1 will start with MAP testing and Istation. Heather has created a schedule to allow everyone to have reading/math at the same time so they can move around based on mastery.
 - b. Enrollment Update- Last year 65 students. Now we’re at 95 and out=r goal is 108 so we’re 13 students shy. All of our grades besides kindergarten are full with a waiting list. 18 per class is the average. We’ve been in contact with all VPKs in area and sent mailers to 5000 home targeting homes with children ages 4-9. We get a good chunk of our enrollment from word of mouth.
 - c. Facilities- Modularity will be delivered Friday. Furniture will be delivered August 3rd. First day of school August 10th.
 - d. Safe Schools Update- Mental health plan has been submitted and accepted. We will have full timed armed security. We can join with district and they will assign us someone and it will be cheaper or we can

contract on our own. Agreed that we'll go with district officer. We don't know how much of the costs we'll be on the hook for as of yet though.

- e. Lunch Program Update- All of our students will get free or reduced breakfast, lunch and after school snack.
- f. Grant Update- only \$100k left. It'll have been spent by October.
- g. Salary Schedule Update- Raised starting salaries and additional stiped for teachers with multiple masters degrees.

6. Consent Agenda

- a. Approval of Salary schedule
 - i Kevin Motions to approve, Suzanne Seconds, no objections, passes by unanimous consent.
- b. Approval of School Security Officer Plan
 - i Kevin Motions to approve, Suzanne Seconds, no objections, passes by unanimous consent.

7. Old Business - none

8. New Business- none.

Comments – As Needed

- a. Public
- b. Principal
- c. Board

Adjourn

- i Suzanne Motions to approve, Darren Seconds, no objections, passes by unanimous consent. Trey declares meeting adjourned at 9:10am.

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