

Collaboratory Preparatory Academy Board Meeting Minutes, 5/14/19

Attendees: Trey Traviesa, Suzanne Legg, Darren Curtis, Kevin Scott, Heather Jenkins, Victoria Baptiste, Crystal Fountain

Agenda

1. **Call to Order** - Meeting called to order at 5:05PM
2. **Additions or Corrections** - None
3. **Public Comments on Agenda Item** - None
4. **Approval of Minutes** - 3/26/19
 - Suzanne motions to approve, Dr. Scott seconds, no objections, motion approved by unanimous consent.
5. **Reports/Discussion**
 - a. **Academic Update:** FSA feedback finished. Results not back yet. 3rd grade reading results are expected to be back within the next week or two. School grade estimated to be determined by the 3rd week of June. Day one of testing was the roughest for 3rd grade, but by day 2 students seemed more confident. 4th grade was very positive about their test.
 - b. **Summer Program:** Remediation for all grades. 6 weeks: June 3-July 19 (9:30am-2:30pm). Staffed for a 40 student turnout.
 - **Enrollment Update:** Full with a waiting list. 116 students enrolled for 2019-2020 (K-5). Majority of enrollment occurs in the month of July. 124 students officially enrolled. 23 students on the waiting list in addition to current enrollment.
 - c. **Staffing-**
 - Myra Ng will be moving from the reading/math interventionist position, and into a teaching position, 4th grade.
 - Jessica Thibou has asked to transition into 5th grade with her current class next year.
 - Michelle Stanton has transitioned into our school culture very well and is doing a great job as the ESE specialist.
 - d. **Community Engagement update-**
 - **Friday, 5/17/2019**-Spring Showcase: 6:30pm
 - **Friday, 5/31/2019**-Field Day/Last Day of school party (9:00am-3:30pm)
 - f. **Financial update-** CSP grant ending this weekend.
 - Charter School Growth Fund grant possibility
 - Breaking even each month, with help from the foundation
 - 2019-2020 goal to rely on the foundation significantly less next year and be more self sufficient

Collaboratory Preparatory Academy Board Meeting Minutes, 5/14/19

- Heather to discuss assets with the auditor
- Current financials in a great place
- Recommendation for additional compensation for next year teachers at 2% for highly qualified teachers, 1% for qualified teachers, and .5% cost of living.
 - Suzanne motions to move and Darren seconds.
Trey passes motion with unanimous consent.
- Salaries to remain competitive with Hillsborough County Public Schools, but reasonable.

6. Old Business - None

7. New Business - \$20,000 given to CP towards the Frameworks curriculum- Social/Emotional curriculum we currently utilize.

- Performance-based agreement approved for IDEAS with Trey Traviesa as an active board member.

8. Questions/Comments - None

Adjourn

Dr. Scott motions to adjourn, Suzanne seconds. Trey declares meeting adjourned at 5:43PM.

Board President

Date