



THE
COLLABORATORY

PREPARATORY ACADEMY

Board of Directors
Meeting
September 28, 2020

The Collaboratory Preparatory Academy Board Meeting September 28, 2020

Attendees: Trey Traviesa, Suzanne Legg, Dr. Kevin Scott, Darren Curtis, Heather Jenkins, Colleen Fischer, Crystal Fountain

Agenda

1. Call to Order
2. Additions or Corrections
3. Public Comments on Agenda Items
4. Approval of Minutes, 8/17/20, Attachment A (vote)
5. Reports and Discussion
 - a. Re-Opening Update
 - b. Academic Update- Attachment B
 - c. Enrollment Update
 - d. Adoption of Qualified Retirement Plan- Attachment C (vote)
 - e. GCPCS Teacher Evaluation Form- Attachment D (vote)
 - f. Audit Approval- Attachment E (vote)
 - g. Principal's Review- Attachment F
 - h. CP-IDEA Project Update
6. New Business
7. Questions/Comments

Adjourn

The Collaboratory Preparatory Academy Board Meeting

August 17, 2020- Attendees: Trey Traviesa, Suzanne Legg, Dr. Kevin Scott, Darren Curtis, Heather Jenkins, Colleen Fischer

Agenda

1. Call to Order- 11:14 am
 2. Additions or Corrections- none
 3. Public Comments on Agenda Items- none
 4. Approval of Minutes, 7/24/20, Attachment A- Darren motions, Suzanne seconds, motion approved unanimously
 5. Reports and Discussion
 - a. Re-Opening Update- Large stock of PPE and sanitizing and cleaning supplies, plan for synchronous online and in-person learning, approx. 50/50 enrollment for each. 2 staff members working remotely.
 - b. Approval of 20-21 Budget, Attachment B- Kevin motions, Suzanne seconds, motion to approve is unanimous.
 - c. Approval of ESOL Out-of-Field (Whitney Gibbs, Lisa Ansley)- Suzanne motions, Kevin seconds, motion to approve is unanimous
 - d. IDEA/Collaboratory Prep Project- Trey shared details of a potential collaboration between IDEA-Tampa Bay and CP, would involve a possible co-location for grades 3-5 beginning in the 21-22 school year, a possible opportunity to matriculate for grade K-2, 6. Kevin agrees that it is a great opportunity. Darren would like to know what the process would be for CP students to enroll at IDEA. Suzanne is concerned about losing the "small school" feel. Trey and Heather to investigate further and bring a proposal to the board at a future meeting.
 6. New Business- none
 7. Questions/Comments- none
- Adjourn- 12:27pm, Kevin motions, Suzanne seconds, motion passes unanimously.

A handwritten signature in black ink, appearing to be 'Trey Traviesa', located at the bottom right of the page.